



WILLIAM GILBERT ENDOWED PRIMARY SCHOOL & NURSERY

Nursery Prospectus 2023-2024



Welcome to William Gilbert Endowed Primary School and Nursery

We very much hope that you and your child will enjoy your time at our nursery.

When children enter our nursery it could be the first time they have separated from the comfort and secure zone of their parents. Therefore, we aim to create a warm, nurturing, fun and happy environment which is like a second home. In our nursery your child will feel comfortable to explore, and it is through exploring that your child will learn.

Your child is at a crucial stage in their development with research showing that children learn more rapidly in the first seven years of life than at any other time. It is therefore important that the children are given every opportunity to fulfil their potential. As a parent you play a very important role. The Nursery Team hope to play their part by offering your child a variety of experiences and activities designed to further their individual development.

We hope that your child discovers that learning can be an enjoyable and worthwhile process.

This Prospectus is intended to give you information about the nursery but please do not hesitate to contact us if you have any queries or concerns.

More information about our School can be found on our [school website](#).

William Gilbert Endowed Primary School and Nursery

Aims to:

- Create a happy, safe, caring and stimulating environment in which every child will feel valued, happy, secure and eager to learn.
- To assure the quality of teaching and provide an appropriate Foundation Stage curriculum which supports the social, emotional, moral, intellectual, creative and physical development of the 'whole' child.
- Encourage independence and confidence through opportunities to learn through play both indoors and outside.
- Enable every child to reach their full potential in all areas of learning, by recognising that every child is unique.
- To help children understand and follow the school's Golden Rules.
- To foster a sense of community by working with parents to build effective relationships based on respect and trust.
- To help children develop respect and tolerance for all cultures within our society so they begin to understand the world in which they live.



Our Nursery Team 2023-2024

Miss O Glenny – Nursery Teacher

Mrs Bradshaw – Teaching & Learning Assistant

This is our current staffing structure, but this may change as and when numbers require.

Sessions

We offer full or half day sessions to suit you and your child's needs. Our session times are as follows:

- **Morning Session:** 8.40 am – 11.40 am
- **Afternoon Session:** 12.45 pm – 3.15 pm
- **Full Day Session:** 8.40 am - 3.10 pm

If you are entitled to extended provision up to 30 hours, 6 hours will be claimed for a full day. The full day sessions will require a payment of £2.40 per day for the school lunch, plus £5.00 to cover the additional 30 minutes.

If you are not eligible for the 30 hours extended provision but would like your child to attend over 15 hours, there will be a charge of £15 per 3 hours 30 minute afternoon session, plus £2.40 per day for the school lunch.

- School lunches are freshly cooked on site in the school kitchen each day
- Details of school lunches and a copy of the menu is available to view on the [school website](#)

Nursery Provision

Our nursery has excellent provision both indoors and outdoors.

Inside we have two rooms with a range of provision designed:

Creative area – including painting, drawing, colouring, sticking, model making

Construction area – including various construction toys, large and small wooden blocks, wooden train track

Small world area – including people, vehicles, wild animals, farm animals

Sand and water area – with a wide range of self-selection sand and water toys

Malleable table – with access to a variety of modelling tools

Music area – including different percussion instruments

Book area – with a selection of fiction and non-fiction books appealing to all interests.

Mark Making area – including a variety of different mark making tools and a selection of paper, cards and envelopes.

Large scale role play – with a fully equipped home corner and a selection of dressing up costumes.

Our outside area – provides opportunities to develop children's gross motor control and broaden their knowledge of the natural environment. Children are encouraged to explore, discover and problem solve to extend their learning.

General outdoors provision includes:

Sand	Water	Bikes	Outdoor
Large construction	Mud kitchen	House	Climbing apparatus
Space to run and jump			



The Foundation Stage of Learning

The Nursery and Reception classes are referred to as the Foundation Stage of learning. This is an important stage, as it is during this time that attitudes to learning are formed and social skills developed which lay the foundations for future education.

Young children learn most effectively through a balance of structured and child initiated play. We work together as a team and plan for children's learning in seven areas to ensure that all areas of development are covered within an interesting, stimulating and supportive framework. We also ensure that children progressively develop their skills and knowledge throughout this phase of their school life. The children are taught directly and also have a choice of planned activities so that they are able to develop independent learning habits.

The seven areas of learning and development are:

Prime Areas

- Communication & Language
 - Physical Development
 - Personal, Social and Emotional Development
- ## Specific Areas
- Literacy
 - Mathematics
 - Understanding of the World
 - Expressive Arts and Design



Partnerships with Parents

As parents you are the first educators of your children. We believe in a close partnership between parents and staff as we join you in educating your child.

We want to work closely with you. Good communication between staff and parents enables us to inform each other of relevant matters concerning your child. We appreciate being informed of any change at home that might affect your child and will treat anything you tell us in strict confidence.

At the start and end of each session there is an opportunity to briefly chat to the nursery team staff about your child. Parent's evenings are held twice a year which are a ten minute consultation with a member of the nursery staff to discuss your child's progress, learning and development. We will inform you about the activities and learning situations that your child has experienced. Every child has a profile which is held in Nursery and updated regularly. You can access these at any point and will be given to you to keep at the end of their Nursery education.

General Information

Registration & Morning Routine

The children have a designated peg (which they are able to identify with a picture) where they can keep their coats and bags. These pegs are designed to be at a height which is accessible for the children and we encourage them to be independent in finding their peg and hanging their things upon it.

Your Child's Learning Journey

During their time in the nursery the children will be constantly developing and learning new skills. We keep records of significant moments in their learning by creating a learning journey – held in an individual folder in Nursery. This is really useful to us as there are very often things your child will do/ say at home which we never get the opportunity to hear/ see in nursery.

Sickness and Absence

We ask that you let us know when your child is absent due to illness, especially if they have an infectious illness. If your child has sickness/diarrhoea, 48 hours must elapse before returning to Nursery.

Snack Time

We provide milk, fruit and other healthy snacks free of charge for the children to drink and eat during the Nursery session. To encourage independence, we ask children to organise their own snack time routine which involves selecting their own choice of snack and tidying away their dirty pots when they are finished. Please advise us as soon as possible if your child has any food allergies or special dietary needs.

Toilets

We understand that not all children will be totally toilet trained when they start with us. We will happily work with you to help in any way we can during the toilet training process. 'Accidents' are not a problem but all we ask is that you supply spare clothing so that we can easily change your child if needed. If your child is still using nappies/ pull ups we can change these during the session/ day but again we do ask that you supply us with nappies/ wipes/ nappy bags etc.

School Uniform / Dress

The children will invariably become dirty during their nursery sessions so we ask that children do not wear their 'best' clothes for nursery.

(Practical clothing, including waterproof coat and wellies for visits to the sensory garden).

Sun Safety

Please help us to ensure that your child is protected in the sun whilst in our care by providing sun hats, water bottles and sun cream. We do ask that parents apply creams before Nursery. It is imperative that every child in Nursery has access to quality sunscreen, for this reason if a child is found to be in need of sun protection, for full time children nursery staff will apply sunscreen from their own supplies, unless you inform us otherwise.

Permission for Photographs, walks in our area

By law we need permission from parents and carers to photograph your child and take them away from the school site. When you join the nursery, we will ask you to sign a consent form which will allow you to tell us if we may photograph your child and how photographs of your child can be used. There will also be a form to give us permission to take your child on short walks in the local area.

Special Educational Needs and Disability & Equal Opportunities

Our Nursery will promote self-confidence and a positive attitude to learning in all children whatever their gender, ethnicity, home language, special educational needs, disability or ability.

Our school SENDCO (special education needs and disability co-ordinator) is Mrs Emily Davies.