



William Gilbert Endowed (Church of England)

Primary School & Nursery

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Headteacher: Mrs H Britten



12th September 2023

Dear Parents

RECEPTION TRIP TO DERBY MARKET PLACE – NAUGHTY MEG & THE CHRISTMAS ELVES

Arrangements have been made to take the Reception children to see a performance of 'Naughty Meg and the Christmas Elves' at the Derby Theatre on Friday 15th December.

It is necessary for us to ask for a voluntary contribution of £17.00, which covers the cost of tickets, travel to and from school and insurance. This trip has been added to your child's Scopay online account – www.scopay.com/williamgilbertendowedprimary. Please log into your account to make payment for this trip by **Friday 8th December**. By paying for this trip online you are consenting to your child to go on the trip, therefore no reply slip is required.

With reference to the Education Reform Act (1988) the school is obliged by law to point out that payment is made entirely on a voluntary basis and you are under no obligation to make a contribution.

It is, however, important to point out that the school has no alternative source of funding and this activity will only go ahead if parents see fit to make a voluntary contribution of £17.00. For parents receiving a Job Seekers Allowance, Income Support or Family Credit the school will offer financial assistance in the strictest confidence. Please contact the school office to discuss.

The children will be leaving school at approximately 9.15am and will arrive back approximately 12.30 pm in time for lunch. Children will need to wear their normal school uniform.

We will require 3 parent helpers for this trip so if you are able to help us please complete the form using the link below.

[Parent Helper Form – Naughty Meg and The Christmas Elves](#)

Please note that I will communicate with you directly nearer the time to confirm if your help is required.

Yours sincerely

K Whiting
Class Teacher



